

Show Starter Loan - Intention to Borrow Form

Form Preview

Intention to Borrow

The information you provide in this form will be used by the Commonwealth to determine whether you are (or represent) an Eligible Borrower with an Eligible Activity under the Show Starter Loan Scheme ('the Scheme'), in accordance with the Show Starter Scheme Rules ('Scheme Rules'). If the Commonwealth assesses, based on the information provided, that you are eligible under the Scheme you will be issued with a Notice of Eligibility confirming you are an Eligible Borrower and setting out parameters for a loan. The issuance of a Notice of Eligibility does not constitute loan approval. You will need to apply for a loan through a participating lender. Usual lending processes, including credit assessment, will apply.

Reporting requirements under the Scheme

Borrowers will be required to provide written confirmation to the Participating Lender every six months on the use of the loan, until delivery of the New Arts and Entertainment Activity is complete or the loan is repaid. Borrowers are also required to cooperate with and provide information upon request to the Participating Lender or the Commonwealth from time to time. Under the Scheme Rules, the Commonwealth may direct a Participating Lender to take action against a borrower, including if the loan is used for an unapproved purpose.

Further information for prospective borrowers

Further information, including Frequently Asked Questions, is available here - [Show Starter Loan Scheme FAQs](#). The Show Starter Scheme Rules are available here - [Show Starter Loan Scheme Rules](#).

Collection Notice: Show Starter Loan Scheme Pre-screening process

The Department of Infrastructure, Transport, Regional Development and Communications (the Department) is collecting personal information for the purposes of assessing the entity's eligibility for the Show Starter Loan Scheme ('the Scheme') in accordance with the [Privacy Act 1988](#) and as authorised under the Show Starter Loan Scheme Rules 2020.

The Department will use your personal information to assess the entity's eligibility for the Scheme and will store this information securely. The Department may also use your personal information for the purposes of administering the Scheme.

The Department may disclose information to third parties in the following circumstances:

- to The Treasury for the purposes of administering the Scheme;
- to Participating Lenders under the Scheme for the purposes of verifying the entity's eligibility;
- in response to a request by a Commonwealth Minister;
- where required by a House or a Committee of the Parliament of the Commonwealth of Australia; or
- where required by law.

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The Department may also disclose your information within the Commonwealth of Australia, including with other Commonwealth agencies, where necessary in the public interest.

If you do not provide the information requested we will not be able to assess the entity and activity eligibility for the Scheme.

The Department's [Privacy Policy](#) contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the Department. The [Privacy Officer](#) can be contacted on (02) 6274 6495.

When to submit

You can submit this form any time up to or on 16 June 2021 (subject to the allocation of funds under the Scheme), noting that a loan with a Participating Lender would need to be written by 30 June 2021.

Scheme Rule 3.1

* indicates a required field

To be an Eligible Borrower under the Scheme, a person must:

- have an ABN;
- be an Arts and Entertainment Entity;
- be an SME;
- have been adversely affected by the Coronavirus Pandemic;
- be unable to fund the New Arts and Entertainment Activity without the assistance of the Scheme; and
- not be:
 - an entity or corporation owned by the Australian Government, state/territory or local government;
 - a Local Government Body; or
 - the operator of a theme park or a fun park.

Entity name: *

Organisation Name

Must be the full legal name of the organisation.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

For the purpose of this Scheme, Arts and Entertainment Entity means an organisation that in the previous 24 months derived its major source of revenue or worked a majority of hours in activities that involve at least one of the following:

- the employment of Australian Cultural or Creative Workers, and/or Australian Support Workers;
- the operation of venues or facilities often used to exhibit or showcase creative and cultural talent; or
- the organisation of Arts and Entertainment Activities.

Australian Cultural or Creative Workers means Cultural or Creative Workers who are Australian citizens or permanent residents of Australia.

Australian Support Workers means Support Workers who are Australian citizens or permanent residents of Australia.

Cultural or Creative Workers, means persons who are engaged in either cultural or creative roles (such as artists, creative production roles).

Support Workers means persons who are engaged in roles that support the Arts and Entertainment Activity (such as technical or administrative roles).

Is the entity an Arts and Entertainment Entity? *

- Yes No

Your answer has indicated that you are ineligible under this scheme

You have indicated that the entity is **not** an Arts and Entertainment Entity for the purpose of the Scheme.

This makes the entity ineligible under the Show Starter Loan Scheme.

For more information about eligibility, please refer to the [Scheme Rules](#).

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Please provide a brief description demonstrating that the entity derived its major source of revenue or majority of hours worked in arts and entertainment activities over the past two years

*

major source of revenue majority of hours worked both

Brief description *

Word count:

Must be no more than 200 words.

Please provide financial statements for 2018-19 and 2019-20, indicating annual turnover, certified by your Chief Financial Officer, Board or registered Chartered Accountant. *

Attach a file:

SME means an entity that meets both of the following criteria:

a) the entity carries on a business or is a non-profit body during the “current year” (as defined in section 5 of the *Guarantee of Lending to Small and Medium Enterprises (Coronavirus Economic Response Package) Rules 2020* (the Cth Rules); and

b) one or both of the following applies:

- - the entity’s “annual turnover” (as defined in section 5 of the Cth Rules) in the 2019-20 income year was greater than \$1 million and less than \$120 million;
 - the entity’s “annual turnover” (as defined in section 5 of the Cth Rules) in the 2020-21 income year is likely to be greater than \$1 million and less than \$120 million.
-

Please provide the entity’s part year income and expenditure relevant for 2020-21 *

Attach a file:

Please indicate how the entity meets the annual turnover criteria (listed in point b above). *

Provide 2019-20 turnover Provide forecast for FY20-21 both

What was the total turnover of your company in the 2019-20 Financial Year? *

\$

Must be a dollar amount.

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Note that we will verify this figure from the financial statement for 2019-20 you uploaded earlier.

Please provide the entity's part year income and expenditure relevant for 2020-21 with forecast for the rest of the year. *

Attach a file:

What is the forecast for total turnover of the entity in the 2020-21 Financial Year? *

Must be a dollar amount.

Please provide a brief description on how the entity has been adversely affected by the Coronavirus Pandemic.

The Scheme Rules state that the entity must be **unable** to fund the New Arts and Entertainment Activity without the assistance of the Scheme.

Is the entity unable to fund the New Arts and Entertainment Activity without the assistance of the Scheme? *

- Unable to fund without assistance Able to fund without assistance

Your answer has indicated that you are ineligible under this scheme

You have indicated that the entity is able to fund this production or event without the assistance of the Scheme.

This makes the entity ineligible under the Show Starter Loan Scheme.

For more information about eligibility, please refer to the [Scheme Rules](#).

Does the entity fall into at least one of the following categories? *

- an entity or corporation owned by the Australian Government, state/territory or local government;
- a Local Government Body;
- the operator of a theme park or a fun park
- None of the above

Your answer has indicated that you are ineligible under this scheme

You have indicated that the entity type is either owned by the Australian Government, state/territory or local government; or is a Local Government Body; or is the operator of a theme park or a fun park.

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This makes the entity ineligible under the Show Starter Loan Scheme.

For more information about eligibility, please refer to the [Scheme Rules](#).

Entity Contact Details

* indicates a required field

Contact Details

In this section please provide details of the contact for the entity intending to take out a loan under this Scheme. Notices issued by the Department will be sent to this contact.

Contact name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

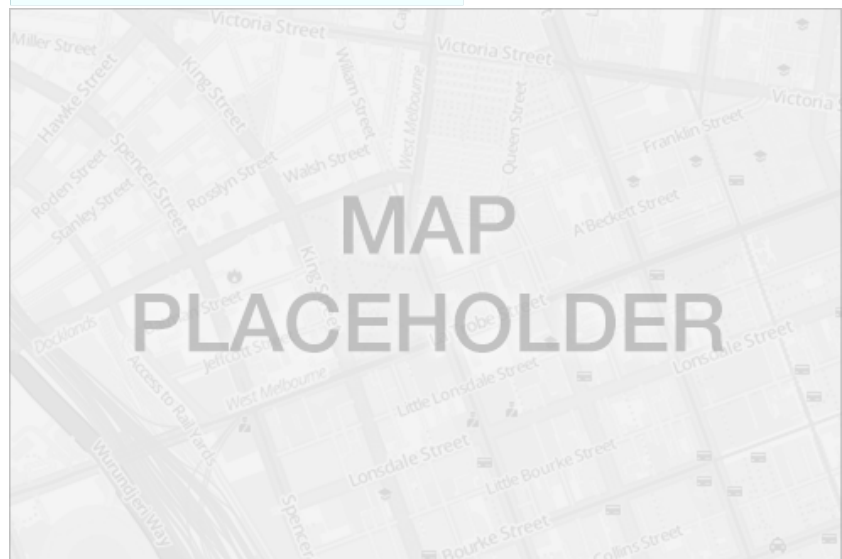
Position title *

Contact phone number *

Contact email *

Address *

Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

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Entity website

Scheme Rule 3.2

* indicates a required field

Eligible loan activities

Scheme Rule 3.2 (e), (f) and (j)

The Commonwealth will determine whether the proposed activity is eligible based on the criteria set out in the Scheme Rules.

Specifically in relation to eligible activities, Rules 3.2(e), (f) and (j), require the loan to:

e) be:

i) for the purpose of delivering a New Arts and Entertainment Activity with delivery to commence within 24 months of the Loan Agreement Date; and

ii) applied towards the costs associated with delivering or hosting the New Arts and Entertainment Activity, including wages and entitlements of Australian Cultural and Creative Workers and/or Australian Support Workers involved in delivering or hosting the New Arts and Entertainment Activity,

other than purposes described in Rule 3.2(f), noting that the Eligible Borrower's use of loan funds for purposes related or incidental to the New Arts and Entertainment Activity specified in the Notice of Eligibility is permitted;

f) not be used:

i) for or in connection with any illegal purpose, act or matter (including use for any Illegal Financial Activity);

ii) to pay normal business operating costs beyond those reasonably required to undertake the New Arts and Entertainment Activity;

iii) to finance any international component of the New Arts and Entertainment Activity;

iv) to finance the costs of non-Australian Creatives or non-Australian Support Workers;

v) to refinance any existing financial indebtedness of the Eligible Borrower or any member of its Business Group with the Participating Lender or any third party lender; or

vi) to provide a loan to an 'associated entity' within the meaning of section 50AAA of the Corporations Act.

j) be for a minimum amount of \$100,000.

New Arts and Entertainment Activity means one or more Arts and Entertainment Activity which:

a) is to be delivered in Australia; and

b) is not already established as at the time the Commonwealth conducts its assessment pursuant to Rule 3.3(a).

Arts and Entertainment Activity means any production or event for a live audience that involves:

a) the exhibition or showcasing of objects and sites of historical, or cultural interest;

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- b) artistic works such as visual artworks, music, dance, story and other performance arts;
 - c) festivals or concerts;
 - d) the exhibition or showcasing of cultural or creative skills of general interest to a general audience; or
 - e) digital and/or online elements, provided they complement and are not the main component of the production or event,
- but excludes an Excluded Activity.

Excluded Activity means:

- a) screen production and distribution (film, television, online productions, interactive digital games);
- b) design (eg. architectural and landscape design, industrial and product design etc);
- c) radio broadcasting;
- d) sporting activities;
- e) carnivals, fairs, collectible shows, agricultural and produce shows;
- f) garden production and events;
- g) zoological events;
- h) gambling activities;
- i) the establishment of a new arts and entertainment entity; or
- j) the development of new capabilities for an existing arts and entertainment entity.

For more information about Eligible Loans, please refer to the **Scheme Rules [link]**.

Project working title: *

Note that this working title will appear in the entity's Notice of Eligibility if it is found eligible. The working title can be changed and this is only to assist with easily identifying the activity.

Which of the following best describes the project for which the entity is seeking support (tick all that apply): *

- the exhibition or showcasing of objects and sites of historical, or cultural interest.
- artistic works such as visual artworks, music, dance, story and other performance arts.
- festivals or concerts.
- the exhibition or showcasing of cultural or creative skills of general interest to a general audience.
- digital and/or online elements, which complement but are not the main component of the production or event.

Is this production or event for a live audience? *

- Yes No

Your answer has indicated that you are ineligible under this scheme

You have indicated that the New Arts and Entertainment Activity is not for a live audience.

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This makes the entity ineligible under the Show Starter Loan Scheme.

For more information about eligibility, please refer to the [Scheme Rules](#).

Note that the entity has up to 24 months from the loan agreement date for delivery of the activity to commence.

Planned event start date *

Planned event end date *

Short project description: *

Word count:

Must be no more than 50 words.

Upload the costs for the entity's activity. Ensure the costs clearly identify

- the costs associated with delivering or hosting the New Arts and Entertainment Activity,
- the wages and entitlements of Australian Cultural and Creative Workers and Australian Support Workers involved in delivering or hosting the New Arts and Entertainment Activity,

*

Attach a file:

Provide an estimate of the number of Australian Cultural and Creative workers that will be employed by the entity (head count) as a result of this activity. *

Must be a number.

Provide an estimate of the number of Australian Support Workers that will be employed by the entity (head count) as a result of this activity. *

Must be a number.

What is the total estimated cost of the project? *

\$

The total cost of the project must be the same figure provided in the uploaded file. Note that this amount will also be used to calculate the maximum loan amount.

How much would you like to borrow for the project? *

\$

The minimum borrowing amount is \$100,000.

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Scheme Rule 3.3

* indicates a required field

Scheme Rule 3.3 (b)

If the criteria described in Rule 3.3(a) are met the Commonwealth will:

i) determine the Maximum Loan Limit, which when aggregated with any Restart Investment to Sustain and Expand (RISE) Fund grants the Eligible Borrower with the same ABN has received or has been approved to receive in support of the same New Arts and Entertainment Activity, will be the lesser of:

- a) \$5,000,000; and
- b) 50% of the total cost of the New Arts and Entertainment Activity

Has the entity applied for or do you intend to apply for a RISE Fund grant for this activity? *

- Yes No

Has the entity been successful in receiving a RISE Fund grant for this activity? *

- Yes No Not yet known

RISE grant funding amount you have applied, or intend to apply for *

\$

Must be a dollar amount.

If you choose to proceed with your Show Starter Intention to Borrow before you know the outcome of your RISE Fund application, your maximum loan amount will be calculated using the amount you have requested (or intend to request) in your RISE grant application (as indicated above) so that the two amounts together total the lesser of \$5,000,000 and 50% of the total cost of the New Arts and Entertainment Activity. This will allow your Show Starter eligibility check to proceed while ensuring that Scheme Rule 3.3(b) (see above) is not breached if your RISE grant application is successful.

Note that this will affect the calculation of your maximum loan amount for the Show Starter Loan Scheme only, and does not influence the assessment or outcome of your RISE grant application, which may be successful or unsuccessful. If your RISE grant application is unsuccessful, you may submit a new Show Starter Intention to Borrow.

Do you wish to proceed? *

- Yes No

You can save this form until you know the outcome of your RISE grant application.

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Total project cost

\$

This number/amount is calculated.
Auto-filled from your response on the previous page.

The *maximum loan amount available* field below is calculated based on 50% of total project cost (including RISE grant), and over \$100K and less than \$5M. If the figure is less than \$100,000 or exceeds \$5,000,000, a program officer in the Department will correct as per the Scheme Rules.

Maximum loan amount available

\$

This number/amount is calculated.

Loan amount requested

\$

This number/amount is calculated.
Auto-filled from your response on the previous page.

Administration

The following questions do not relate to the entity's eligibility, however the information provided may assist the Office for the Arts in administering the pre-screening process.

Which art form/s does the live event incorporate?

- | | | |
|--|---|--|
| <input type="checkbox"/> Circus | <input type="checkbox"/> Dance/Physical Theatre | <input type="checkbox"/> Opera and Musical Theatre |
| <input type="checkbox"/> Community Arts | <input type="checkbox"/> Design | <input type="checkbox"/> Puppetry |
| <input type="checkbox"/> Crafts | <input type="checkbox"/> Literature | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Cross artform | <input type="checkbox"/> Music | <input type="checkbox"/> Visual arts |
| <input type="checkbox"/> Cultural Heritage | | |

Select all that apply, including the primary artform.

Can you identify a primary art category?

- Yes No

What is the primary artform of your activity?

Certification and Declaration

* indicates a required field

Certification

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All below criteria must be confirmed. Giving false or misleading information is a serious offence.

I, the contact, am authorised by the entity to complete this application and certify that: *

- To the best of my knowledge the statements made in this application are true and correct.
- I acknowledge that the Department may also disclose the information I have provided within the Commonwealth of Australia, including with other Commonwealth agencies, where necessary in the public interest.
- I acknowledge that if the entity is eligible for the Scheme, under a Notice of Eligibility issued by the Department of Infrastructure, Transport, Regional Development and Communications, that this does not constitute loan approval.
- I do not have any perceived or actual conflicts of interest with this Scheme to declare.
- I acknowledge that data contained in this application may be used by the Department of Infrastructure, Transport, Regional Development and Communications for analysis of the cultural and creative sector.

I acknowledge that the Department of Infrastructure, Transport, Regional Development and Communications may disclose my information to third parties in the following circumstances: *

- to The Treasury for the purposes of administering the Scheme;
- to Participating Lenders under the Scheme for the purposes of verifying the entity's eligibility;
- in response to a request by a Commonwealth Minister;
- where required by a House or a Committee of the Parliament of the Commonwealth of Australia; or
- where required by law.

Date of Certification: *

Must be a date

Declaration

Giving false or misleading information is a serious offence.

Under the Scheme Rules, the Commonwealth may direct a Participating Lender to take action against a borrower, including if the loan is used for an unapproved purpose. Please note that under the Scheme, borrowers are required to provide written confirmation to the Participating Lender every six months on the use of the loan, until delivery of the New Arts and Entertainment Activity is complete or the loan is repaid. Borrowers are also required to cooperate with and provide information upon request to the Participating Lender or the Commonwealth from time to time.

If the entity is offered a loan by a Participating Lender under this Scheme, I declare that the loan will be used in accordance with the Scheme Rules. This includes using the loan for: *

- the purpose of delivering a New Arts and Entertainment Activity consistently as set out in the Notice of Eligibility, with delivery to commence within 24 months of the Loan Agreement Date; and
- the purpose of meeting costs associated with delivering or hosting the New Arts and Entertainment Activity, including wages and entitlements of Australian Creative

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Workers and Australian Support Workers involved in delivering or hosting the New Arts and Entertainment Activity.

I further declare that the loan will not be used to: *

- pay normal business operating costs beyond those reasonably required to undertake the New Arts and Entertainment Activity;
- finance any international component of the New Arts and Entertainment Activity;
- finance the wages and costs of non-Australian Creative Workers and non-Australian Support Workers; or
- refinance any existing financial indebtedness of the Eligible Borrower or any member of consortium / venture group with the Participating Lender or any third party lender.

I further declare that: *

- The entity will provide written confirmation to the Participating Lender every six months on the use of the loan, until delivery of the New Arts and Entertainment Activity is complete or the loan is repaid; and
- The entity will provide information to the Commonwealth on the use of the loan upon request.

Date of Declaration *

Must be a date.