

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Indigenous Repatriation Program - Museum Grants Introduction

Introduction

The Australian Government, through the Indigenous Repatriation Program (the Program), provides funding to facilitate the return of First Nations ancestral remains from overseas and, domestically, the return of First Nations ancestral remains and secret sacred objects held in the collections of the seven major state and territory museums and the National Museum of Australia to their communities of origin. The museums work directly with First Nations communities to identify the origins of ancestral remains and secret sacred objects.

Full eligibility requirements can be found in the guidelines [here](#).

Privacy Statement

The Department of Infrastructure, Transport, Regional Development, Communications and the Arts will treat your personal information according to the [Privacy Act 1988](#) and the [Australian Privacy Principles](#). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- who we give your personal information to.

Your personal information can only be disclosed to someone else for the primary purpose for which it was collected, unless an exemption applies.

The Australian Government may also use and disclose information about grant applicants and grant recipients under this grant opportunity in any other Australian Government business or function. This includes disclosing grant information on GrantConnect as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information you give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of your application, you declare your ability to comply with the *Privacy Act 1988* and the Australian Privacy Principles and impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to assist with the activity, in respect of personal information you collect, use, store, or disclose in connection with the activity. Accordingly, you must not do anything, which if done by the department, would breach an Australian Privacy Principle as defined in the Act.

Completing this form

It is important that you take care to complete each question with the correct information and proof read before submission. The information extracted from this form will be used to generate several documents including your funding agreement.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Organisation and Activity Details

* indicates a required field

What the Indigenous Repatriation Program - Museum Grants will fund

The Indigenous Repatriation Program – Museum Grants supports existing repatriation programs undertaken by the seven major state and territory museums and the National Museum of Australia to return First Nations ancestral remains and secret sacred objects from museum collections to their community of origin.

The Program can support:

- Activities directly connected to the return of First Nations ancestral remains and secret sacred objects to their communities of origin.
- The provision of culturally appropriate access and care.
- Contribution to the employment of a First Nations liaison officer where these expenses can be directly attributable to measurable outputs for repatriation.
- Contribution to other salaries and expert consultant/s expenses where the position can be directly attributable to measurable outputs for repatriation.

Applicant Organisation Name:

Legal Entity Name: *

Organisation Name

Must be the full legal name of the applicant organisation

Trading As: *

Organisation Name

If your legal entity name does not accurately reflect your organisation please include a trading name.

Conflict of Interest

Are there any potential perceived or actual conflicts of interest arising from this proposed activity? *

Yes No

Provide a statement addressing the potential perceived or actual conflicts of interest: *

Word count:

Demonstrate why a conflict of interest would not result from the funding, or how the conflict will be managed.

Project Overview

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Please provide a brief project title and description to summarise all of the activities that you are applying for.

Overall project title *

Overall project description *

Please select how many activities you will be applying for below.

The Department recommends that you initially include no more than 3 activities. As activities are completed, or look like they cannot progress further please contact the Department to discuss the option to apply for additional funding throughout the funding cycle.

Number of Activities *

Applicant Details

* indicates a required field

In this section please provide details of the organisation undertaking the overall activity.

Please enter your details clearly and correctly as the information you enter will be used to automatically generate key documents.

Applicant Admin Contact *

Title

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Applicant Primary Address

Address

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Address Line 1, Suburb/Town, and State/Province are required.

Applicant Postal Address

Address

Address Line 1, Suburb/Town, and State/Province are required.

Website *

Must be a URL.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Activity One Overview

* indicates a required field

Activity description

Please provide a broad overview of your repatriation activity. The information recorded here may be included in your funding agreement.

What are the main elements that will be funded in this activity? *

- Costs associated with Elders/community representatives viewing or collecting ancestral remains or secret sacred objects, including travel and accommodation
- Costs incurred by museum staff to consult with community, including travel and accommodation

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

- Costs associated with preparing ancestral remains and secret sacred objects for return
- Costs associated with ceremony, including catering and venue hire, and Elders/ community representatives attendance at ceremony, including travel and accommodation
- Other:

Please select all that apply.

Provide a short title and very brief description of the activity for which you are seeking funding. This description should only be about the activity itself - you are able to describe your organisation later in the form.

Activity name *

Activity description *

Word count:

Provide a short description (100 words recommended) of your project

How does this activity engage with the community? *

Word count:

Must be between 10 and 300 words.

Activity deliverables

In the table below, set out the key deliverables (including expected outcomes and planned dates of completion) for this activity. A deliverable is the direct result of your work (e.g. a series of consultations facilitated with Community) while an outcome is the benefit/impact of achieving the deliverable (e.g. agreement reached by the Community). Depending on scope, an activity may have more than one deliverable.

Key deliverable - task to be undertaken

Expected outcome

Planned date of completion

Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
		Must be a date.

Activity location and ancestral remains/secret sacred objects to be worked with

Please tell us about the community and the number of ancestral remains and/or secret sacred objects you are working with for this activity. Provide details and a location(s) for your activity. If you cannot find a valid location in the Address field, try find an address that

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

it as close as possible to the activity location. This Address field is used for our own mapping purposes and is separate from your own organisation location..

Community name *

Anticipated number of ancestral remains to be worked with *

Must be a number.

Activity location *

Address

Anticipated number of secret sacred objects to be worked with *

Must be a number.

Any comments regarding this activity

Please upload the spreadsheet/s highlighting the ancestral remains and secret sacred objects relevant to this activity. Please ensure unique museum ID numbers are included. *

Attach a file:

Requested grant amount

For Financial Year *

2024/25

Proposed grant amount for activity *

Must be a dollar amount.

Projected grant expenditure

The budget below should outline **in detail** the items that grant funding would be spent on. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the funding agreement. The Expenditure categories in this budget include Salaries/Employment, Travel, Logistics and any other costs.

First Nations Employment

Costs which can be attributed to First Nations Employment include:

- employee salaries
- consultant costs

If successful you cannot change how you spend your grant money without the Department's prior formal approval.

List below only those items that will be paid for with the grant:

Expenditure category	Item Description	Cost
		\$

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

	Must be a dollar amount.
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Total projected grant expenditure for activity one *

\$
This number/amount is calculated.

Projected other income amount (excluding grant funds)

Please outline the planned income for this activity, **excluding the proposed grant amount**. Include your own funds, funds being contributed by financial partners, in-kind support, or funds from other grant programs.

Income source	Other income source category	Income amount	Cash or In-kind
		\$ <input type="text"/>	
		Must be a dollar amount.	

Total projected other income amount for activity

This number/amount is calculated.

Activity one balance

This section calculates your requested grant amount minus your projected grant expenditure to ensure your budget balances. If your budget accurately balances the result in the calculated fields will be zero. You will not be able to submit your application if your budget does not balance.

Balance (Grant Amount - Grant Expenditure)

\$
This number/amount is calculated.

Activity Two Overview

* indicates a required field

Activity description

Please provide a broad overview of your repatriation activity. The information recorded here may be included in your funding agreement.

What are the main elements that will be funded in this activity? *

- Costs associated with Elders/community representatives viewing or collecting ancestral remains or secret sacred objects, including travel and accommodation
- Costs incurred by museum staff to consult with community, including travel and accommodation
- Costs associated with preparing ancestral remains and secret sacred objects for return

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

- Costs associated with ceremony, including catering and venue hire, and Elders/ community representatives attendance at ceremony, including travel and accommodation
- Other:

Please select all that apply.

Provide a short title and very brief description of the activity for which you are seeking funding. This description should only be about the activity itself - you are able to describe your organisation later in the form.

Activity name *

Activity description *

Word count:

Provide a short description (100 words recommended) of your project

How does this activity engage with the community? *

Word count:

Must be between 10 and 300 words.

Activity deliverables

In the table below, set out the key deliverables (including expected outcomes and planned dates of completion) for this activity. A deliverable is the direct result of your work (e.g. a series of consultations facilitated with Community) while an outcome is the benefit/impact of achieving the deliverable (e.g. agreement reached by the Community). Depending on scope, an activity may have more than one deliverable.

Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
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		Must be a date.
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Activity location and ancestral remains/secret sacred objects to be worked with

Please tell us about the community and the number of ancestral remains and/or secret sacred objects you are working with for this activity. Provide details and a location(s) for your activity. If you cannot find a valid location in the Address field, try find an address that

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

it as close as possible to the activity location. This Address field is used for our own mapping purposes and is separate from your own organisation location..

Community name *

Anticipated number of ancestral remains to be worked with *

Must be a number.

Activity location *

Address

Anticipated number of secret sacred objects to be worked with *

Must be a number.

Any comments regarding this activity

Please upload the spreadsheet/s highlighting the ancestral remains and secret sacred objects relevant to this activity. Please ensure unique museum ID numbers are included. *

Attach a file:

Requested grant amount

For Financial Year *

2024/25

Proposed grant amount for activity *

\$

Must be a dollar amount.

Projected grant expenditure

The budget below should outline **in detail** the items that grant funding would be spent on. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the funding agreement. The Expenditure categories in this budget include Salaries/Employment, Travel, Logistics and any other costs.

First Nations Employment

Costs which can be attributed to First Nations Employment include:

- employee salaries
- consultant costs

If successful you cannot change how you spend your grant money without the Department's prior formal approval.

List below only those items that will be paid for with the grant:

Expenditure category	Item description	Cost
		\$ <input type="text"/>
		Must be a dollar amount.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Total projected grant expenditure for activity two *

This number/amount is calculated.

Projected other income amount (excluding grant funds)

Please outline the planned income for this activity, **excluding the proposed grant amount**. Include your own funds, funds being contributed by financial partners, in-kind support, or funds from other grant programs.

Other income source	Other income source category	Income amount	Cash or In-kind
		\$	
		Must be a dollar amount.	

Total projected other income amount for activity

This number/amount is calculated.

Activity two balance

This section calculates your requested grant amount minus your projected grant expenditure to ensure your budget balances. If your budget accurately balances the result in the calculated fields will be zero. You will not be able to submit your application if your budget does not balance.

Balance (Grant Amount - Grant Expenditure)

This number/amount is calculated.

Activity Three Overview

* indicates a required field

Activity description

Please provide a broad overview of your repatriation activity. The information recorded here may be included in your funding agreement.

What are the main elements that will be funded in this activity? *

- Costs associated with Elders/community representatives viewing or collecting ancestral remains or secret sacred objects, including travel and accommodation
- Costs incurred by museum staff to consult with community, including travel and accommodation
- Costs associated with preparing ancestral remains and secret sacred objects for return
- Costs associated with ceremony, including catering and venue hire, and Elders/community representatives attendance at ceremony, including travel and accommodation
- Other:

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Please select all that apply.

Provide a short title and very brief description of the activity for which you are seeking funding. This description should only be about the activity itself - you are able to describe your organisation later in the form.

Activity name *

Activity description *

Word count:

Provide a short description (100 words recommended) of your project - what are you out to do?

How does this activity engage with the community? *

Word count:

Must be between 10 and 300 words.

Activity deliverables

In the table below, set out the key deliverables (including expected outcomes and planned dates of completion) for this activity. A deliverable is the direct result of your work (e.g. a series of consultations facilitated with Community) while an outcome is the benefit/impact of achieving the deliverable (e.g. agreement reached by the Community). Depending on scope, an activity may have more than one deliverable.

Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
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		Must be a date.
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Activity location and ancestral remains/secret sacred objects to be worked with

Please tell us about the community and the number of ancestral remains and/or secret sacred objects you are working with for this activity. Provide details and a location(s) for your activity. If you cannot find a valid location in the Address field, try find an address that it as close as possible to the activity location. This Address field is used for our own mapping purposes and is separate from your own organisation location..

Community name *

Anticipated number of ancestral remains to be worked with *

Must be a number.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Activity location *

Address

Anticipated number of secret sacred objects to be worked with *

Must be a number.

Any comments regarding this activity

Please upload the spreadsheet/s highlighting the ancestral remains and sacred objects relevant to this activity. Please ensure unique museum ID numbers are included. *

Attach a file:

Requested grant amount

For Financial Year *

2024/25

Proposed grant amount for activity *

\$

Must be a dollar amount.

Projected grant expenditure

The budget below should outline **in detail** the items that grant funding would be spent on. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the funding agreement. The Expenditure categories in this budget include Salaries/Employment, Travel, Logistics and any other costs.

First Nations Employment

Costs which can be attributed to First Nations Employment include:

- employee salaries
- consultant costs

If successful you cannot change how you spend your grant money without the Department's prior formal approval.

List below only those items that will be paid for with the grant:

Expenditure category	Item description	Cost
		\$ <input type="text"/>
		Must be a dollar amount.

Total projected grant expenditure for activity three *

\$

This number/amount is calculated.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Projected other income amount (excluding grant funds)

Please outline the planned income for this activity, **excluding the proposed grant amount**. Include your own funds, funds being contributed by financial partners, in-kind support, or funds from other grant programs.

Other income source	Other income source category	Income amount	Cash or In-kind
		\$	
		Must be a dollar amount.	

Total projected other income amount for activity

This number/amount is calculated.

Activity three balance

This section calculates your requested grant amount minus your projected grant expenditure to ensure your budget balances. If your budget accurately balances the result in the calculated fields will be zero. You will not be able to submit your application if your budget does not balance.

Balance (Grant Amount - Grant Expenditure) *

This number/amount is calculated.

Activity Four Overview

* indicates a required field

Activity description

Please provide a broad overview of your repatriation activity. The information recorded here may be included in your funding agreement.

What are the main elements that will be funded in this activity? *

- Costs associated with Elders/community representatives viewing or collecting ancestral remains or secret sacred objects, including travel and accommodation
- Costs incurred by museum staff to consult with community, including travel and accommodation
- Costs associated with preparing ancestral remains and secret sacred objects for return
- Costs associated with ceremony, including catering and venue hire, and Elders/community representatives attendance at ceremony, including travel and accommodation
- Other:

Please select all that apply.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Provide a short title and very brief description of the activity for which you are seeking funding. This description should only be about the activity itself – you are able to describe your organisation later in the form.

Activity name *

Activity description *

Word count:

Provide a short description (100 words recommended) of your project

How does this activity engage with the community? *

Word count:

Must be between 10 and 300 words.

Activity deliverables

In the table below, set out the key deliverables (including expected outcomes and planned dates of completion) for this activity. A deliverable is the direct result of your work (e.g. a series of consultations facilitated with Community) while an outcome is the benefit/impact of achieving the deliverable (e.g. agreement reached by the Community). Depending on scope, an activity may have more than one deliverable.

Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
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		Must be a date.
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Activity location and ancestral remains/secret sacred objects to be worked with

Please tell us about the community and the number of ancestral remains and/or secret sacred objects you are working with for this activity. Provide details and a location(s) for your activity. If you cannot find a valid location in the Address field, try find an address that it as close as possible to the activity location. This Address field is used for our own mapping purposes and is separate from your own organisation location..

Community name *

Anticipated number of ancestral remains to be worked with *

Must be a number.

Activity location *

Address

Anticipated number of secret sacred objects to be worked with *

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Must be a number.

Any comments regarding this activity

Please upload the spreadsheet/s highlighting the ancestral remains and sacred objects relevant to this activity. Please ensure unique museum ID numbers are included. *

Attach a file:

Requested grant amount

For Financial Year *

2024/25

Proposed grant amount for activity *

\$

Must be a dollar amount.

Projected grant expenditure

The budget below should outline **in detail** the items that grant funding would be spent on. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the funding agreement. The Expenditure categories in this budget include Salaries/Employment, Travel, Logistics and any other costs.

First Nations Employment

Costs which can be attributed to First Nations Employment include:

- employee salaries
- consultant costs

If successful you cannot change how you spend your grant money without the Department's prior formal approval.

List below only those items that will be paid for with the grant:

Expenditure category	Item description	Cost
		\$
		Must be a dollar amount.

Total projected grant expenditure for activity four *

\$

This number/amount is calculated.

Projected other income amount (excluding grant funds)

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Please outline the planned income for this activity, **excluding the proposed grant amount**. Include your own funds, funds being contributed by financial partners, in-kind support, or funds from other grant programs.

Other income source	Other income source category	Income amount	Cash or In-kind
		\$	
		Must be a dollar amount.	

Total projected other income amount for activity

This number/amount is calculated.

Activity four balance

This section calculates your requested grant amount minus your projected grant expenditure to ensure your budget balances. If your budget accurately balances the result in the calculated fields will be zero. You will not be able to submit your application if your budget does not balance.

Balance (Grant Amount - Grant Expenditure) *

This number/amount is calculated.

Activity Five Overview

* indicates a required field

Activity description

Please provide a broad overview of your repatriation activity. The information recorded here may be included in your funding agreement.

What are the main elements that will be funded in this activity? *

- Costs associated with Elders/community representatives viewing or collecting ancestral remains or secret sacred objects, including travel and accommodation
- Costs incurred by museum staff to consult with community, including travel and accommodation
- Costs associated with preparing ancestral remains and secret sacred objects for return
- Costs associated with ceremony, including catering and venue hire, and Elders/community representatives attendance at ceremony, including travel and accommodation
- Other:

Please select all that apply.

Provide a short title and very brief description of the activity for which you are seeking funding. This description should only be about the activity itself – you are able to describe your organisation later in the form.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Activity name *

Activity description *

Word count:

Provide a short description (100 words recommended) of your project

How does this activity engage with the community? *

Word count:

Must be between 10 and 300 words.

Activity deliverables

In the table below, set out the key deliverables (including expected outcomes and planned dates of completion) for this activity. A deliverable is the direct result of your work (e.g. a series of consultations facilitated with Community) while an outcome is the benefit/impact of achieving the deliverable (e.g. agreement reached by the Community). Depending on scope, an activity may have more than one deliverable.

Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
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Key deliverable - task to be undertaken	Expected outcome	Planned date of completion
		Must be a date.

Activity location and ancestral remains/secret sacred objects to be worked with

Please tell us about the community and the number of ancestral remains and/or secret sacred objects you are working with for this activity. Provide details and a location(s) for your activity. If you cannot find a valid location in the Address field, try find an address that it as close as possible to the activity location. This Address field is used for our own mapping purposes and is separate from your own organisation location..

Community name *

Anticipated number of ancestral remains to be worked with *

Must be a number.

Activity location *

Address

Anticipated number of secret sacred objects to be worked with *

Must be a number.

Any comments regarding this activity

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Please upload the spreadsheet/s highlighting the ancestral remains and sacred objects relevant to this activity. Please ensure unique museum ID numbers are included. *

Attach a file:

Requested grant amount

For Financial Year *
 2024/25

Proposed grant amount for activity *

\$

Must be a dollar amount.

Projected grant expenditure

The budget below should outline **in detail** the items that grant funding would be spent on. If your application is successful, the *Expenditure of Grant Funds* budget will form part of the funding agreement. The Expenditure categories in this budget include Salaries/Employment, Travel, Logistics and any other costs.

First Nations Employment

Costs which can be attributed to First Nations Employment include:

- employee salaries
- consultant costs

If successful you cannot change how you spend your grant money without the Department's prior formal approval.

List below only those items that will be paid for with the grant:

Expenditure category	Item description	Cost
		\$ <input style="width: 150px;" type="text"/>
		Must be a dollar amount.

Total projected grant expenditure for activity five *

\$

This number/amount is calculated.

Projected other income amount (excluding grant funds)

Please outline the planned income for this activity, **excluding the proposed grant amount**. Include your own funds, funds being contributed by financial partners, in-kind support, or funds from other grant programs.

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Other income source	Other income source category	Income amount	Cash or In-kind
		\$	
		Must be a dollar amount.	

Total projected other income amount for activity

This number/amount is calculated.

Activity five balance

This section calculates your requested grant amount minus your projected grant expenditure to ensure your budget balances. If your budget accurately balances the result in the calculated fields will be zero. You will not be able to submit your application if your budget does not balance.

Balance (Grant Amount - Grant Expenditure) *

This number/amount is calculated.

Budget Certification

* indicates a required field

Total ancestral remains or secret sacred objects

The fields below are calculated from all individual activities.

Anticipated total number of ancestral remains to be worked with *

This number/amount is calculated.

Anticipated total number of secret sacred numbers to be worked with *

This number/amount is calculated.

Overall budget

The total amount requested below is calculated based on the responses provided in all the activities in previous pages.

Total requested grant amount *

This number/amount is calculated.

This is the total financial support you are requesting in this application

2024 Indigenous Repatriation Program - Museum Grants - Application Form

Form Preview

Total projected other income amount (excluding grant funds) *

\$

This number/amount is calculated.

This is the total of all other income as outlined in the activities in previous pages.

Certification

I, the Applicant Contact am authorised by my group/organisation to complete this application and certify that: *

- To the best of my knowledge the statements made in this application are true.
- If my application is approved, I will be required to accept the terms of the funding agreement.
- If successful, I will only spend the grant funds in accordance with the approved work plan and budget.
- If successful, I will undertake the activity(s) as described in this application.
- I acknowledge that I cannot change the approved project or budget without prior approval and I will notify the Office for the Arts under the Department of Infrastructure, Transport, Regional Development, Communications and the Arts as early as possible to seek approval for a variation if required.
- If successful, I will provide reports to the Department of Infrastructure, Transport, Regional Development, Communications and the Arts in accordance with the requirements of the funding agreement.

All above criteria must be confirmed.

Date of Certification *

Must be a date.