

# Festivals Australia Application Form - February 2025

## Form Preview

### Applicant Eligibility Information

\* indicates a required field

**Before starting this application you should ensure you have read and understood the [Festivals Australia Guidelines](#).**

**For assistance contact [festivals@arts.gov.au](mailto:festivals@arts.gov.au) or 1800 590 577**

We also recommend reading the [Frequently Asked Questions](#) for helpful advice on completing this application and on the Festivals Australia program.

Tips for completing the application:

- We suggest collating information in a Word document (or similar) before you begin and pasting from that document into the relevant boxes (note word count in other programs may differ to Smartygrants)
- Save your application as you go, to avoid losing information
- Provide a concise outline and timelines in your work plan of how you will deliver your project's milestones/activities
- Provide a breakdown of costs in the budget table with a concise description on what the costs cover, e.g. fees for each artist
- Ensure all required fields are completed
- Note that you will be required to include supporting evidence as attachments at the end of the application (refer to round guidelines for details)
- All supporting evidence should be current (within six months of the application submission)

### Privacy Statement

If you provide personal information then the Department of Infrastructure, Transport, Regional Development, Communications and the Arts will manage that information in accordance with the Privacy Act 1988.

We will use your personal information in connection with the assessment and administration of the grant application for which it was provided to us. We may share your information with external advisors assisting us with assessment and we may also share your contact details with relevant Ministers and Members of Parliament. We may share your information (including personal information) with other Australian Government entities including for reporting, research, service delivery or compliance purposes (including for publication on GrantConnect). Otherwise we will not use or disclose your personal information except as permitted by law.

You are not compelled by law to provide your personal information but we may not be able to consider a grant application without it.

The department will store your personal information securely. The department's privacy policy contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the department. For more information see [www.infrastructure.gov.au/privacy](http://www.infrastructure.gov.au/privacy).

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### Important dates

This funding application is for activities that take place from 1 July 2025.

This funding round of the Festivals Australia program cannot fund any activity that has occurred before 1 July 2025.

This round is open from 18 February to midnight 18 March 2025 AEDT.

**Funding outcomes are expected to be advised within three months of the round closing date.**

### Project eligibility

Festivals Australia will only fund **discrete projects at festivals or significant one-off community celebrations**.

You may apply for more than one discrete project, but funding can only be provided for one project per organisation, per festival.

Festivals Australia will not fund:

- projects which will be delivered in a major city or metropolitan location
- operating costs for the festival or significant one-off community celebration

Refer to the [Festivals Australia Guidelines](#) to ensure your project meets the program eligibility requirements.

### Location

Festivals Australia **will only fund projects delivered in eligible regional or remote locations. Projects delivered in a major city or metropolitan location are not eligible.** To check if your project will be delivered in an eligible regional or remote location visit the [Festivals Australia Eligibility Map](#).

Enter the full address where your project will be delivered into the search box or click on the location on the map. The remoteness classification and whether this location is eligible will be displayed. If you are unsure if your project location is eligible, please contact us on 1800 590 577 or at [Festivals@arts.gov.au](mailto:Festivals@arts.gov.au).

**Will your project be held in a regional or remote location? \***

☐ Yes ☐ No

Your answer has indicated that you are ineligible under the program

You have indicated that your project will **not** be held in a regional or remote location. This makes you ineligible under the Festivals Australia grant program.

For more information about eligibility, refer to the [Festivals Australia Guidelines](#).

### Activity

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Festivals Australia will only fund a single discrete activity, not a range of unrelated activities across the festival or significant one-off community celebration program.

The Festivals Australia Program provides funding for a specific project (single discrete activity) occurring within a festival or significant one-off community celebration, but not the entire festival or celebration. In your application, you need to tell us how your project is one of the many things happening at your festival or significant one-off community celebration.

**Is your project a single discrete activity at the festival or significant one-off community celebration? \***

☐ Yes ☐ No

Your answer has indicated that you are ineligible under the program

You have indicated that your activity is **not** a single discrete project. This makes you ineligible under the Festivals Australia grant program.

For more information about eligibility, please refer to the [Festivals Australia Guidelines](#).

### Costs

Operating costs for the festival or significant one-off community celebration are ineligible.

**Does your project include operating costs for the festival or significant one-off community celebration? \***

☐ Yes ☐ No

Your answer has indicated that you are ineligible under the program

You have indicated that your project includes operating costs for the festival or significant one-off community celebration. This makes you ineligible under the Festivals Australia grant program.

For more information about eligibility, refer to the [Festivals Australia Guidelines](#).

### Who Festivals Australia will fund

*To be eligible for funding applicants must:*

- *be an Australian incorporated organisation*
- *have an active Australian Business Number (ABN)*
- *be registered for the Goods and Services Tax (GST), if required by the Australian Taxation Office*
- *not have any outstanding reports, acquittals or serious breaches relating to any Australian Government funding*

*Unincorporated groups are eligible for funding but must be auspiced by an organisation that meets the above criteria.*

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*For the purpose of this application "the Applicant" is the organisation undertaking the project. Details about the auspicing body (if relevant) will be requested later in the application.*

### **Applicant Organisation Name: \***

Organisation Name

Must be the full legal name of the applicant organisation

### **Provide a brief outline of your organisation or group's history:**

Word count:

Must be no more than 80 words

### **Are you applying as: \***

- ☐ an incorporated organisation applying in your own right  
☐ an unincorporated group or sole trader applying through an auspicing body

## Financial and Reporting compliance

### **Do you have any outstanding reports, acquittals, or serious breaches relating to any Australian Government funding? \***

- ☐ Yes ☐ No

### **Outline which program you have an outstanding report for and why: \***

Word count:

Must be no more than 100 words

## Applicant Details

**\* indicates a required field**

In this section please provide the details of the organisation undertaking the project.

- Please note that if you are not incorporated and are applying through an auspicing body, relevant details including the ABN should be provided in the next section.
- Please note that if you receive funding, your contact details will be made available to the Minister and other Members of Parliament.

### **Applicant Contact \***

Title

First Name

Last Name

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**Position \***

**Office Phone Number \***

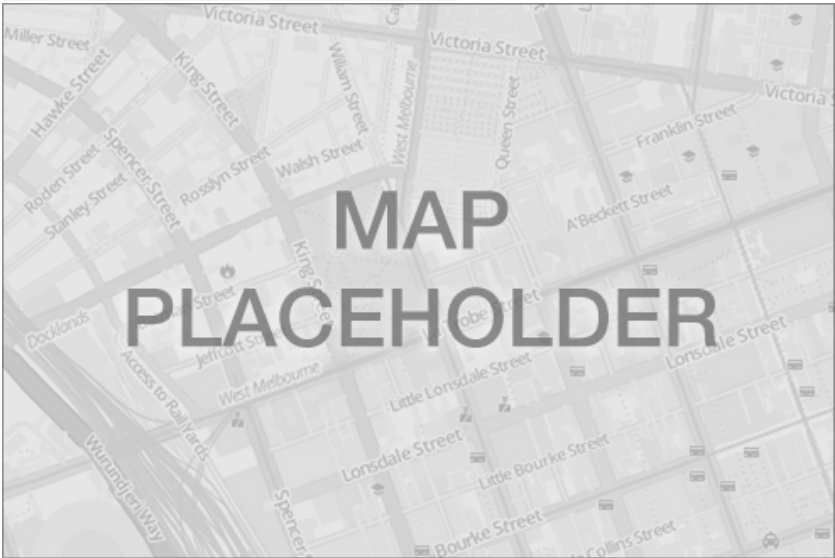
**Mobile Phone Number**

**Office Email \***

**Website**

**Applicant Primary Address \***

Address



Address Line 1, Suburb/Town, State/Province, and Postcode are required.

**Remoteness Classification of Application Organisation**

This value is generated using the lookup function based on the applicant address provided.

**Postal Address \***

Address

Suburb    State    Postcode

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### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

**If, on the Australian Business Register (ABN Look Up) you identify as an 'Other Unincorporated Entity' please upload evidence of your status as a legal entity. This could be a certification of association in a particular state or territory.**

Attach a file:

**How many paid staff does your organisation employ? (expressed as full-time equivalent): \***

E.g. someone who works full time would be represented as 1. Someone working two days per week would be represented as 0.4.

**What is your organisation's annual turnover? (to the nearest \$10,000): \***

\$

Annual turnover is defined as the total income you receive in the financial year in the course of running your business.

**Is your organisation an Indigenous or Non-Indigenous organisation? \***

☐ Indigenous

☐ Non-Indigenous

Indigenous organisation: Any organisation where 50 per cent or more of its Board Directors are First Nations people.

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Please select one definition below that best describes how your Indigenous organisation is structured:

**Tier 1** - An incorporated First Nations organisation with at least 51% Indigenous ownership **and** at least 51% Indigenous control via its governing body that is either:

- Tier 1a - a Community-controlled\* organisation where the above thresholds are mandated by its governing rules or legislation;
- Tier 1b - not a Community-controlled\* organisation but meets the above 51% Indigenous ownership and 51% Indigenous control thresholds.

**Tier 2** - Another organisation, with at least 50% Indigenous ownership or 50% Indigenous control

**Select tier \***

☐ Tier 1a

☐ Tier 1b

☐ Tier 2

\*Community-controlled means an Indigenous organisation with majority First Nations ownership and control, and that is operated for the benefit of First Nations communities.

**Is your organisation or project disability-led, i.e. people with disability are leading the organisation or people with disability have designed or are leading the creative development of the project or both? \***

☐ Yes

☐ No

**Do people with disability lead the: \***

☐ Organisation

☐ Creative development of the project

☐ Both organisation and creative development of the project

**Provide a brief outline explaining how your organisation/project is disability-led. \***

Word count:

Must be no more than 150 words.

## Auspicing body details

In this section please enter the details of the auspicing body you are applying through.

- Please note that if you receive funding these contact details will be made available to the Minister and other Members of Parliament.

An [Auspice Arrangement Confirmation form](#) must be attached at Supporting Documentation.

**Auspicing Body \***

Organisation Name

**Auspice Contact \***

Title

First Name

Last Name

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**Contact Position**

**Office Phone Number \***

**Mobile Phone Number**

**Office Email \***

**Website**

**Primary Address \***

Address

SuburbStatePostcode

**Postal Address**

Address

SuburbStatePostcode

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	



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Main business location

**If, on the Australian Business Register (ABN Look Up) the auspicing body identifies as an 'Other Unincorporated Entity' please upload evidence of its status as a legal entity. This could be a certification of association in a particular state or territory.**

Attach a file:

## What are you applying for?

\* indicates a required field

Festivals Australia will offer funding to support individual art projects that allow community members living in regional or remote Australia to participate in or appreciate an arts driven experience at:

**A festival** - which is defined by Festivals Australia as a regularly presented program of events (for example annually, biennially or triennially) that is open to the public and provides an opportunity to gather and celebrate; or

**A significant one-off community celebration** - which is defined by Festivals Australia as a schedule of events that is open to the public and is focused on an anniversary or launch of great significance to the community. For example, a special celebration of the town or the areas culture and history, a significant anniversary of a major local event or the opening of a major new community resource could be the basis for an eligible significant one-off community celebration.

Festivals **will not fund** an entire festival or significant one-off community celebration. You may apply for more than one discrete project, but funding can only be provided for one project per organisation, per festival. You must submit a separate application for each project.

For examples of a single discrete activity see **Attachment A of the Festivals Australia Guidelines**.

**What type of event will your project be part of? \***

- ☐ A festival
- ☐ A significant one-off community celebration

**Are you applying for more than one project in this funding round? \***

- ☐ Yes
- ☐ No

**Please list the application reference numbers. If multiple, select 'Add More' for each additional number.**

Application number

## Festival / Significant One-off Community Celebration Information

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**This section is about the festival / significant one-off community celebration.** Do not include information about your project.

**What is the name of the festival or significant one-off community celebration? \***

**Provide a brief description of the festival or significant one-off community celebration. \***

Word count:

Must be no more than 300 words

**What year was the festival first held?**

Must be a number

**How often is the festival held?**

☐ Annually ☐ Biennially ☐ Triennially ☐ Other:

Biennially refers to every second year, Triennially refers to every three years.

**What was the attendance at the last festival?**

Must be a number

**What is the projected attendance for this festival or significant one-off community celebration?**

Must be a number

## Project Information

**This part is about your project only.** Do not include information about the festival / significant one-off community celebration.

**Project title. This is different to the festival or significant one-off community celebration title. \***

**Provide a short description of your project, suitable for public release \***

Word count:

Must be no more than 100 words.

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**Provide a detailed description of your project. Clearly state what you aim to achieve and how. It should reflect the activities in your work plan and in your budget line items. \***

Word count:

Must be no more than 400 words.

**What is the primary artform of your project? \***

**Which artforms does your project incorporate? \***

- |   |                                       |   |
|---|---------------------------------------|---|
| <input type="checkbox"/> Circus                 | <input type="checkbox"/> Design       | <input type="checkbox"/> Music            |
| <input type="checkbox"/> Community Arts         | <input type="checkbox"/> Digital Arts | <input type="checkbox"/> Puppetry         |
| <input type="checkbox"/> Crafts                 | <input type="checkbox"/> Film         | <input type="checkbox"/> Screen based art |
| <input type="checkbox"/> Cross artform          | <input type="checkbox"/> Literature   | <input type="checkbox"/> Theatre          |
| <input type="checkbox"/> Dance/Physical Theatre | <input type="checkbox"/> Multimedia   | <input type="checkbox"/> Visual arts      |

Select all that apply.

## Who is involved in your project?

\* indicates a required field

### Key personnel and artist details

Provide information on the key personnel and artists in your project team.

*You will be able to attach evidence of confirmation for key personnel or artists in the Supporting Documentation section.*

Name	Role in the project	Confirmation	Evidence of confirmation attached	Brief description of experience/skills
				Must be no more than 100 words Must be no more than 100 words.

### Employment Statistics

Please provide employment statistics for your project. When selecting the employment status, please note:

- A short-term employee includes those whose employment includes entitlements.

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- An independent contractor includes owners and managers of incorporated and unincorporated businesses, including sole-traders.

Example Job-type categories are:

- **Arts professionals** (artists, performers)
- **Project administrators**
- **Technicians and trades workers**

Job type category	Employment status	Number of people employed
		Must be a number.

Total number employees

This number/amount is calculated.

## Volunteers

**Does your project involve volunteers? \***

☐ Yes

☐ No

**Number of volunteers? \***

Must be a number.

**Provide a brief outline of how the volunteers will contribute to your project. \***

## Benefits and relevance for participants, audiences and the community

**Describe the benefits and relevance of your project to participants, audiences and the community. \***

Word count:

Must be no more than 100 words

**Describe how your project promotes a sense of community and/or celebrates a sense of place. Include how the project will enhance the festival / significant one-off community celebration. \***

Word count:

Must be no more than 100 words

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### Access

\* indicates a required field

#### Growing audiences

Festivals Australia seeks to celebrate the intrinsic capacity of the arts to engage, inspire and make meaning for all Australians, while supporting the celebration of place and promoting a sense of community identity. It also aims to grow audiences at festivals across regional and remote Australia.

**Tell us how the project will widen audience access to art forms, styles, innovative or experimental works. Also tell us why your project will appeal to audiences: \***

Word count:

Must be no more than 150 words.

**Tell us about the benefits of this project to the artists involved in terms of their likely exposure to wider audiences and opportunity for wider artistic expression: \***

Word count:

Must be no more than 150 words.

**Tell us about how your project will support inclusion for a diversity of artists and audiences. \***

Word count:

Must be no more than 150 words.

**Is your project designed to attract non-local visitors to the Festival? \***

☐ Yes

☐ No

**What percentage of visitors to your project do you expect to be non-local? \***

%

**What actions will you take to attract non-local visitors to your project? \***

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Word count:

Must be no more than 150 words.

For example, promotion, nature of the project, market research.

### Risk management

**Concisely identify the risks associated with the project and how you will manage and minimise those risks.** If you have developed a risk management plan or risk register, this document can be uploaded as supporting evidence on the Supporting Documentation page later in this application form.

Risk	Consequence of risk occurring	Likelihood of risk occurring	Management approach

### Accessibility

It is important to us that engaging arts experiences are accessible to all Australians. One in six Australians has a disability. Many more do not identify as having disability but still experience barriers to access. For example, parents with prams can experience similar access barriers to a wheelchair user. Australians of all ages who are hard of hearing or have low vision often encounter similar barriers to those who identify as d/Deaf or b/Blind. Accessibility is for everyone.

Your project should consider addressing barriers for people with lived experience of disability whether that's visible or invisible, sensory or physical, cognitive, intellectual or developmental, neurodiverse, or related to mental health or illness.

Arts and disability peak organisations across Australia have a range of practical resources to assist in improving the accessibility of your project (for example, [Arts Access Australia](#) and [Accessible Arts](#)). Further information and arts and disability peak organisations across Australia is available at [Arts Access Australia](#).

Complete the [Arts Access Australia Project Accessibility template](#) or provide a written response below.

#### **Describe how you will make your project accessible \***

- ☐ (a) Upload a completed version of the Arts Access Australia Project Accessibility template.
- ☐ (b) Type your response below.

#### **Arts Access Australia Project Accessibility Plan \***

Attach a file:

#### **How you will make your project accessible, including for people with a disability?**

\*

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Word count:

Must be no more than 300 words.

### Access - continued

\* indicates a required field

### Projected audience statistics

Gathering statistics about who will access, participate in or benefit from your project, helps us to measure the success of your project and the value of funding for the arts.

The actual numbers will be requested as part of your final project report.

### Access and Participation

List the locations where the project will take place.

- **Attendance** means the number of people who will attend or visit the funded arts activity as audience members. *Numbers should not include people employed to deliver the arts activity.*
- **Participation** means the number of people that will actively participate in the project (other than the project artists and personnel) for example, arts activity participants/mentorship program or workshop participants e.g. art/craft, dance, music, language, story-telling.

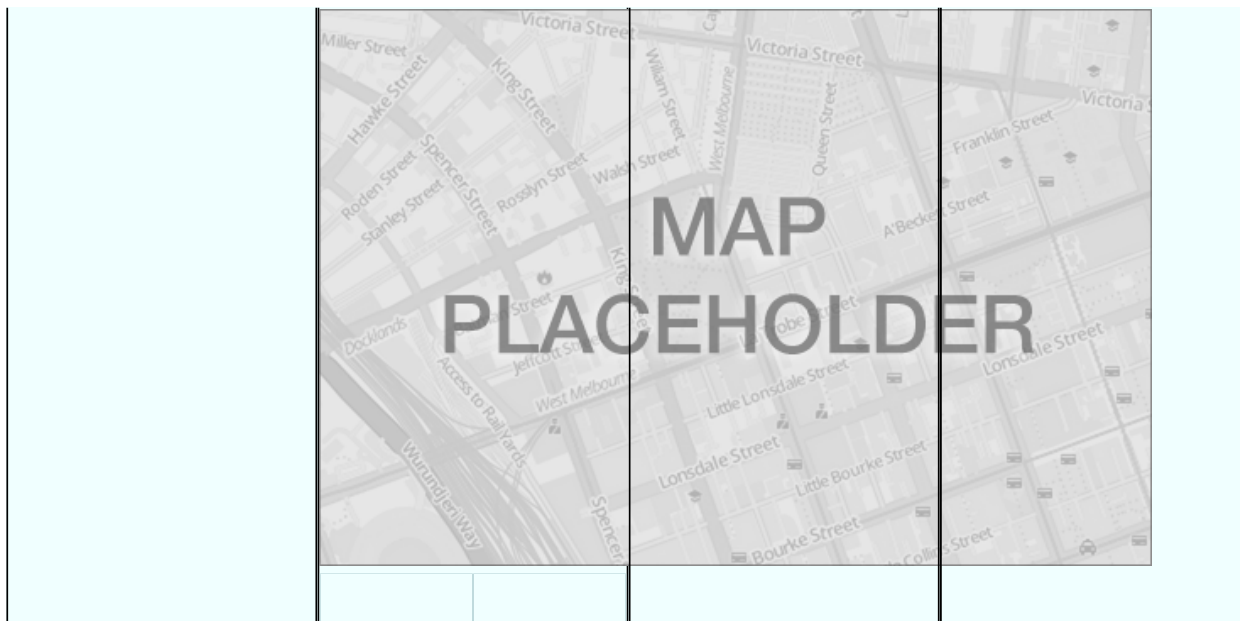
Put '0' in any fields that are not relevant and a short comment why in the '**Reason for not including numbers**' box below the table.

Evidence of venue confirmation (e.g. letters) can be attached at - Supporting Documentation.

Location name	Address	Projected Attendance	Projected Participation
	Address Line 1, Suburb/Town, State/Province, and Postcode are required.	Must be a number.	Must be a number.

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**Reason for not providing numbers, for example participation is not relevant to the project as it is a performance.**

Word count:

Must be no more than 50 words.

**If there is participation what activities will participants undertake?**

Word count:

Must be no more than 100 words.

e.g. Workshops, mentorship programs etc.

**Total projected attendance at your project:**

This number/amount is calculated.

**Total projected participation in your project:**

This number/amount is calculated.

## Demographics for the project

**Provide a brief description of your target audience. \***

Word count:

Must be no more than 100 words



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**If your project targets specific groups, age groups or genders, select from the following:**

### Group

☐ People with disability ☐ People from specific cultural or linguistic communities  
Other

### Age Group

☐ 0 - 11 years ☐ 12 - 15 years ☐ 16 - 26 years ☐ 27 - 40 years ☐ 41 - 60 years ☐ 61 - 80 years ☐ Over 81 years

### Gender Identity

☐ Male ☐ Female ☐ Gender X

**Does your project provide services specifically identified for the benefit of First Nations people and communities? \***

☐ Yes ☐ No

## Support and Partnerships

\* indicates a required field

**Provide information about the community support and creative partnerships your project has.**

Information on your financial partners will be captured in the Budget.

### Community support

**Provide a brief overview of the community support your project has: \***

Word count:

Must be no more than 150 words. Attach evidence of your community support in the Supporting Documentation to strengthen your application.

### Creative partners

**Does your project have creative partners? \***

☐ Yes ☐ No

These can be creative, community, or professional partnerships. Information on your financial partnerships will be captured in the Budget.

Outline the creative partners which will contribute to your project.

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You can add as many creative partners as you need by clicking the + button to the right of the 'Brief partnership description' column below.

Partner Name	Outcomes	Partner Type	Is this a new creative partnership?	What will be achieved through this partnership?
	<div><input type="checkbox"/> Collaboration</div> <div><input type="checkbox"/> Mentoring</div> <div><input type="checkbox"/> Skills transfer</div> <div><input type="checkbox"/> Training</div> <div><input type="checkbox"/> Co-creation</div> <div><input type="checkbox"/> Curatorial</div> <div><input type="checkbox"/> Project management</div> <div><input type="checkbox"/> Other:</div>			

## Key Dates and Deliverables

\* indicates a required field

### Key dates

When do you expect to start working on your project?

Must be a date.

When do you expect to finish working on your project \*

Must be a date and no earlier than 1/7/2025.

When does the festival/celebration start? \*

Must be a date and no earlier than 1/7/2025.

When does the festival/celebration finish? \*

Must be a date and no earlier than 1/7/2025.

When does your project start during the festival/celebration? \*

Must be a date and no earlier than 1/7/2025.

When does your project end during the festival/celebration? \*

Must be a date and no earlier than 1/7/2025.

### Project Work Plan

The project work plan below should be concise and set out the specific key activities for your project and budget.

If approved, the work plan will form part of your grant agreement. Milestones may have payments linked to the successful achievement of these outcomes.

This funding round of the Festivals Australia program cannot fund any activity that has occurred before **1 July 2025**.

List deliverables chronologically - in order from earliest to latest. Ensure you allocate sufficient time to establish and conclude your project to fulfil administrative requirements.

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Category	Key Deliverables - task/activity to be undertaken	Outcome - What will be achieved by this activity?	Planned date of completion
			Must be a date. Order from earliest to latest.

## Budget

\* indicates a required field

### GST

- If you are registered for GST, you should **exclude** GST from both your income and expenditure budget.
- If you are NOT registered for GST, you should **include** GST in your expenditure amounts as this is part of the cost of the project.

Select the month by which the grant funds are required: \*

### Income

#### Festivals Australia grant request

**Amount requested \***

Must be a dollar amount.

#### Income from other sources (excluding Festivals Australia funding)

List the income your project will receive, excluding the amount of Festivals Australia funding requested. Include your own funds, funds being contributed by financial partners, in-kind support and funds from other grant programs.

Festivals Australia encourages private sector support and partnership funding for the arts. Financial partnerships help with obtaining financial support for the project and may include in-kind support.

Financial support is not compulsory but will strengthen your application. Partnership funding does not have to be finalised at the time of application. You can attach evidence of your financial partnerships under - *Supporting Documentation*.

*Don't forget items such your volunteer in-kind support and your artists co-contributions*

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Source or Financial Partner name	New or existing partnership	Source category	Amount	Cash or In-kind	Confirmation
			Must be a dollar amount.		
			\$		

### Total other income

\$

This number/amount is calculated.

**Describe the benefits of your financial partnerships for this project, including ongoing benefits, development opportunities, or organisational sustainability:**

Word count:

Must be no more than 150 words.

Include real and potential benefits.

## Expenditure

### Festivals Australia grant expenditure

The *Expenditure of grant funds* table below should list the items the Festivals Australia grant funding will be spent on. If your application is successful, this budget will form part of the grant agreement.

**Ensure these expenditure items are for the project only, not the festival/ significant one-off community celebration.**

List below only those items that will be paid for with the grant (refer to the Festivals Australia Guidelines for examples of eligible and ineligible items).

For a breakdown of expenditure categories, click [here](#).

Artists and professionals employed or engaged to deliver activities funded under the Festivals Australia Program must be fairly remunerated. Legally-binding industrial awards and employment agreements must be adhered to, and related costs must be reflected in your budget.

*If successful you cannot change how you spend your grant money without getting our prior formal approval.*

### Expenditure of grant funds

Expenditure Item	Expenditure Category	Month expenditure expected to occur	Amount
			Must be a dollar amount.
			\$
			\$

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**Please ensure the two figures below match. These figures will be balanced at the bottom of this page.**

**Total amount requested**

\$

This number/amount is calculated.

**Total grant expenditure**

\$

This number/amount is calculated.

## Other expenditure (not including Festivals Australia funding)

List below any expenditure that will be paid for with funds **other than the Festivals Australia funding** for your project:

For a breakdown of expenditure categories, click [here](#).

### Expenditure of other income

Other Expenditure Item	Other Expenditure Category	Amount
		Must be a dollar amount.
		\$

**Total other expenditure**

\$

This number/amount is calculated.

## Balance

The following figures are calculated. The balances **must equal 0** before you can submit your application.

**Grant balance**

\$

Amount requested - grant expenditure = grant balance

**Other balance**

\$

Other income - other expenditure = other balance

## Financial Summary

\* indicates a required field

### Project financials

Check the figures below are accurate for the project. They are automatically calculated from responses you provided in previous pages.

**Total amount requested**

\*

\$

This number/amount is calculated.

**Total project value \***

\$

This amount is calculated automatically from the project income.

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**What is the percentage of requested grant funding?**

This percentage is calculated automatically.

## Festival / significant one-off community celebration financials

This application is for a single discrete project. The value of this project should not be equal to the total festival value.

**What is the total festival or significant one-off community celebration value? \***

Provide an estimate of the total value. This figure should be larger than the project value

**What financial proportion of the festival or significant one-off community celebration is the project?**

This percentage is calculated automatically. It should not be 100%.

## Supporting Documentation

\* indicates a required field

You can provide additional supporting information by uploading documents or providing links to web-based material.

- PDF files are the preferred type of document.(Combine the same types of supporting information into one pdf, e.g. combine all letters of support into one pdf).
- URL links are the preferred way to submit images or videos.

**Links to cloud storage sites (such as Dropbox, Google Drive or OneDrive) will not be accepted.**

Please **only** include supporting documentation for the project, not for the festival/significant community celebration (except for the festival/celebration programs).

## Uploads

**Evidence of confirmation for key personnel or artists**

Attach a file:

**Evidence of community support (e.g. letters)**

Attach a file:

**Evidence of financial support**

Attach a file:

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**Evidence of venue confirmation (e.g. letters)**

Attach a file:

**Community consultation plan**

Attach a file:

**Previous and/or proposed festival/celebration program**

Attach a file:

**Other**

Attach a file:

If you require an additional upload section.

If you are applying through an auspicing body please attach an [Auspice Arrangement Confirmation form](#).

**Auspicing body certification \***

Attach a file:

## Links to Other Support Material

You may wish to provide links to other supporting documentation. Examples include a website, media coverage, an education kit, a video or images. Either provide URLs or social media handles. **Links to Dropbox, Google Drive or OneDrive will not be accepted.**

**Provide links or social media handles here:** **Description**

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## Certification

All criteria below must be confirmed.

**I, the Applicant Contact, am authorised by my group/organisation to complete this application and certify that: \***

- ☐ I acknowledge that the Department of Infrastructure, Transport, Regional Development, Communications and the Arts may refer this application to external Independent Assessors or other government departments/agencies for assessment, reporting, advice or comment.
- ☐ I acknowledge that contact details and project information provided in this application may be disclosed to the Minister and other Members of Parliament.
- ☐ To the best of my knowledge the statements made in this application are true.
- ☐ If my application is approved, I will be required to accept the terms of the funding agreement.
- ☐ If successful, relevant personnel will maintain a Working with Children check and Working with Vulnerable People registration as required. I acknowledge the requirement

# Festivals Australia Application Form - February 2025

## Form Preview

to comply with all legislative requirements relating to child safety and to working with vulnerable persons.

- ☐ If successful, I will meet or exceed all relevant workplace safety and employment standards to provide fair, safe and respectful workplaces for the project team.
- ☐ If successful, I will only spend the grant funds in accordance with the approved budget.
- ☐ If successful, I will undertake the project as described in this application.
- ☐ I acknowledge that I cannot change the approved project or budget without prior approval and I will notify the Department as early as possible to seek approval for a variation if required.
- ☐ If successful, I will provide reports to the Department in accordance with the requirements of the grant agreement.
- ☐ If successful, I understand that project information may be published for reporting or promotional purposes.
- ☐ I do not have any perceived or actual conflicts of interest with this project to declare.

**Date of Certification: \***

Must be a date.

Feedback (optional)

**How many minutes did it take to complete the application form?**

Must be a number.

**What did you find most difficult?**

**Do you have any suggestions on how the application form could be improved?**